

City of South Pittsburg
Parks & Recreation Department
P.O. Box 705 (423)228-3186

lbradford@trinitycable.net

City Park Pool Reservation Request

- Applicant must be 18 years or older to reserve
- Applications must be complete(with deposit check)
- Applications are only accepted during the current year, starting April 1.
- Applications are considered on a first come, first serve basis.

Date Requested: __/__/__ Start Time: _____ AM/PM- End Time: _____ AM/PM

Organization (if applicable): _____ Applicant: _____

Mailing Address: _____ Email: _____

Daytime Phone: _____ Cell Phone: _____

Briefly describe your event:

How many people are you expecting? _____

Approved by Parks & Recreation Director: _____

Will you erect any temporary structures? Yes/No If yes, please provide set-plan: _____

CLEAN-UP DEPOSIT CHECK:

Please submit a check payable to The City of South Pittsburg with your reservation form

CLEAN-UP CHECKLIST:

- Pool: _____ Pick up & Remove all trash
 _____ Wipe Down Picnic Tables
 _____ Remove signs and decorations
 _____ Check grass area for cleanliness

Please read the following conditions for use and sign below.

- Glass is not permitted.
- Group or individual is responsible for clean-up and trash removal. Individual or group must bring their own trash bags and cleaning supplies.
- Landscape and/or facility damage will be billed to event organizers at replacement costs plus 15%.
- Open containers of alcohol are prohibited.
- Improvements or alterations to the stage must be approved by the Parks and Recreation Director.

- Commercial Advertisements, commercial logos, web addresses, and so forth are not allowed.
- Liability insurance coverage should be paid for by the user and may be required depending on the type of reservation
- A City of South Pittsburg business license may be required depending on the type of reservation.
- Vending shall comply with the City regulations.
- No person shall use this property for business purposes or monetary gain, unless approved.
- User shall release the City from any liability and holding the City of South Pittsburg harmless from any claims resulting from leased premises during the term of use.
- User has inspected the premises and agrees to accept premises in such condition at the time of the use.
- Pets are not allowed in the Pool area, unless service animal.
- Event shall comply with City noise ordinance
- Applicant and all attendees shall comply with all of the City's Rules, Regulation, and Ordinances.

I have read and fully understand all information on the City of South Pittsburg Reservation Request. As the designated individual or representative of the organization or group listed below, I state that this organization or group will not hold the City of South Pittsburg, the Parks & Recreation Department, Board or any City personnel responsible for any accident or injury which may occur during use of the Theatre.

I further understand that the use conditions and clean-up checklist must be adhered to.

Event Manager's Name: _____ **Event Date:** _____

Event Manager's Signature: _____

STAFF:

Date and Time of Clean-Up Inspection:_____ Copy sent:_____

Event approved by Parks & Recreation Director:_____

Deposit rec'd by:_____ Date deposit check ripped up/sent
back:_____