

**SOUTH PITTSBURG
POLICE DEPARTMENT
EMPLOYMENT APPLICATION**



**The South Pittsburg Police Department, and
The City of South Pittsburg, are
Equal Employment Opportunity Employers**

This application must be returned to:
City of South Pittsburg
204 W. 3rd St
South Pittsburg, TN 37380

Applications are accepted
Monday - Friday from
8:00am – 4:00 pm

If you need further information, please
contact Recruitment at:
(423) 837-5003

Visit our website at
www.southpittsburgtn.org

Employment Application South Pittsburg Police Department Equal Opportunity Employer

Instructions:

1. Please complete all questions and have this application notarized.
2. Notify the South Pittsburg Police Department of any change of information.

Position Applied For:

Name: Last	First	MI	Social Security No.
Address (Street name and number)		Apt. No.	Are you 21 years of age and less Than 60 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No
City		State	ZIP Code
Driver's License: Do you currently have a valid driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, driver's license number: _____ Type: _____ State: _____ Expiration: _____ Endorsement: _____		Citizenship: Are you a U.S. Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Have you ever had your driver's license suspended or revoked? <input type="checkbox"/> Yes <input type="checkbox"/> No The failure to have a driver's license will not always be considered grounds for disqualification, but will be weighed relative to the position sought.		Applicant's E-mail Address:	

Education: Did you graduate from high school Yes No GED Score _____

	High School	Vocational/Technical	College/University	Graduate Professional																		
School name																						
City, State																						
Year completed	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">8</td> <td style="width: 25%;">9</td> <td style="width: 25%;">10</td> <td style="width: 25%;"></td> </tr> <tr> <td>11</td> <td>12</td> <td></td> <td></td> </tr> </table>	8	9	10		11	12			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">1</td> <td style="width: 50%;">2</td> </tr> </table>	1	2	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">1</td> <td style="width: 25%;">2</td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> </tr> <tr> <td>3</td> <td>4</td> <td></td> <td></td> </tr> </table>	1	2			3	4			
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1	2																					
3	4																					
Dates Attended (Mo. Yr.)	From: _____ To: _____	From: _____ To: _____	From: _____ To: _____	From: _____ To: _____																		
Type of Diploma/Degree																						
Major Field																						

Please list any profession you are licensed or certified to practice, giving the type, number, expiration date, and state by which the license was issued.

Check "Yes" or "No" for each of the following questions. If you check "Yes" to any question, give details in the area provided below.

1. Are you now or have you ever been an employee of the City of South Pittsburg? If yes, please give employment dates and department. Yes No

2. Have you ever applied for employment with the City of South Pittsburg before? If yes, state job applied for and approximate date of application. Yes No

3. Have you ever been arrested or convicted for violation of the law other than a minor traffic offense (where a citation was issued and you were released)? If yes, state the nature of the offense(s), city, state and disposition. Yes No

NOTE: A conviction record will not always be considered grounds for disqualification, but will be weighed relative to the position being sought.

4. Have you ever been discharged or forced to resign from employment? (FIRED) Yes No

NOTE: Do not include business closures or general layoffs.

5. Are you willing to take a polygraph test? Yes No

Question No. Explanation

Question No.	Explanation

EMPLOYMENT EXPERIENCE: May we contact your present employer? Yes No

List your two most recent jobs.

Employer:	Job Title: Supervisor:	Date Employed (Mo.Yr.) From: To:
Address:	Phone:	Starting Salary: Ending Salary:
Total # of employees supervised by you	Reason for leaving:	
Specific Job Duties:		
Equipment/Computer Software Used.		

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Address:	Phone:	Starting Salary: Ending Salary:
Total # of employees supervised by you	Reason for leaving:	
Specific Job Duties:		
Equipment/Computer Software Used.		

APPLICANT STATEMENT

- I. I hereby affirm that the information I have provided in this application and employment history attachment is true and complete to the best of my knowledge. I understand that any falsified, misrepresented, incomplete or omitted information may disqualify me from consideration for employment or result in my dismissal from employment.
- II. I understand that nothing contained in this employment application or in granting an interview, is intended to create an express or implied employment contract between the South Pittsburg Police Department and myself. No promises regarding employment or duration of employment have been made to me.
- III. I understand that any offer of employment will be conditional on successful completion of a number of requirements, including a health assessment, verification of credentials and experience, and similar screenings required for the position. I understand that drug and/or alcohol tests are required for appointment to health and safety related positions. The results of the above screenings or assessments will be released to the South Pittsburg Police Department and may be a factor in determining my suitability for the position for which I have signed.
- IV. I authorize the City of South Pittsburg/South Pittsburg Police Department or its representative to investigate and verify any and all of the information contained in this employment application, and to conduct a criminal background investigation. I also authorize all previous employers, schools, organizations and individuals listed herein to verify any and all information I have provided and to give any additional information in response to reference questions intended to determine my suitability for employment.
- V. I understand that in Compliance with Tennessee Law, all applications are subject to Public Disclosure.

Signature: _____ Date: _____

State of: _____

County of: _____

Sworn and subscribed before me this
_____ Day of _____ 20 _____

Notary Public

My commission expires: _____