

MINUTES OF REGUAR MEETING  
BOARD OF MAYOR AND COMMISSIONERS  
JANUARY 14, 2014

The Board of Mayor and Commissioners held its regular meeting on Tuesday, January 14, 2014, at 6:00 p.m., in the conference room at City Hall. Before calling the meeting to order, Mayor Jane Dawkins asked Howard Cotter to give the invocation and Commissioner Jimmy Wigfall to lead the pledge to the flag. Upon roll call, the following members were present: Commissioner Jimmy Wigfall, Commissioner Jeff Powers, Commissioner Debbie Hughes, Mayor Jane Dawkins. Absent: Commissioner Ronnie Lancaster.

Mayor Dawkins asked the Board to review the minutes of the December 10, 2013 board meeting. A **Motion** to approve the minutes of the previous meeting was made by Commissioner Hughes, seconded by Commissioner Wigfall. Voting aye were four, none opposed.

There were no comments from the citizens.

Mayor Dawkins stated that South Pittsburg had recently lost several friends and neighbors due to illness. She mentioned Barbara Ables, a strong, vocal advocate for Richard City, and John Jordan, the first afro-American city commissioner, who was a wonderful friend and advisor. Dawkins said both Ables and Jordan would be greatly missed. She also mentioned that her cousin, David Payne, was seriously ill. She advised everyone to take precautions and if sick with flu-like symptoms to seek medical advice immediately.

Mayor Dawkins received a notice from the Marion County Election Commission regarding the upcoming election on November 4, 2014. The qualifying deadline will be August 21, 2014 at twelve noon. Petitions will be available for candidates to obtain on May 23, 2014. South Pittsburg will have two commissioner positions that will be open for this election: District 3 and District 4.

The SPHS Band had four students recognized for their excellence through participation in area Honor Bands. The four SPHS students selected to audition for a place within the University of Tennessee at Martin Honor Band were Chandler McBee, Emily Nelson, William McKinney, and Bridgett Hall. The All Lower East Tennessee 7<sup>th</sup> Grade Honor Band selected Cameron Cagle. The All East Tennessee 9<sup>th</sup> and 10<sup>th</sup> Grade Honor Band selected Bridgett Hall. Congratulations to these students for their individual talent, achievements and representation of SPHS.

Police Chief Dale Winters presented to the Mayor and Board the January through December, 2013 incident, accident, miscellaneous, arrest, and domestic reports. Winters stated that the number of reports was down from last year. There were 720 reports for the year 2013 and 819 for the year 2012. Mayor Dawkins commended Winters for the hard work and also the response time regarding a recent fire on 2<sup>nd</sup> Street at Allen Reynold's residence.

Mayor Dawkins and City Administrator Sammy Burrows attended development classes in Monteagle over the weekend. She said there were twenty people in attendance. She said that the classes were worthwhile and that they received some informative materials.

Lisa Bradford, Parks & Recreation Director, presented the Mayor and Board with a resolution required by the State through MTAS that addresses all youth sports concussion policy. Bradford said that all coaches have to complete a training program, which will be held at the Senior Activity Center, annually. A **Motion** to pass **Resolution #940** (A Resolution of the Board of Mayor and Commissioners for the City of South Pittsburg, Tennessee to Adopt a Youth Sports Concussion Policy for the City of South Pittsburg, Tennessee) was made by Commissioner Wigfall, seconded by Commissioner Powers. Voting aye were four, none opposed.

A **Motion** to pass **Resolution #941** (A Resolution of the Board of Mayor and Commissioners for the City of South Pittsburg, Tennessee to Adopt and Act to Amend in Part the Present Charter of the City of South Pittsburg, Tennessee, being Chapter 63 of the Private Acts of 1917) was made by Commissioner Hughes, seconded by Commissioner Wigfall. Voting aye were four, none opposed. This Resolution will allow future Ordinances to be passed with two (2) readings, not three (3) readings. This information will be given to our State Senator and Representative to introduce this to the General Assembly of the State of Tennessee.

City Administrator Burrows elaborated on the year-to-date revenues versus expenditures. He said some questions have come up at previous meetings regarding how and where the city is spending this revenue. He said that his door is always open if anyone has any questions regarding these issues. The city has collected 48.8% of its budgeted revenue and has spent 45.9%. Burrows said there were a couple of items that were not budgeted. These included replacing a bridge on Chance Road and repairing Birch Street from the recent July 10<sup>th</sup> flood. Marion County Highway Department did not bill for these repairs until January. This amount due was \$4,100.00. State law says that the city cannot expend money until those monies have first been appropriated. Also, the Comptroller has ordered the city to pay interest, \$4,100.00, to the utility company for the illegal transfer. This \$8,200.00 has to be appropriated into the budget tonight. A **Motion** to pass on the first (1<sup>st</sup>) reading **Ordinance #745** (An Ordinance Amending the Annual Budget and Capital Program and Tax Rate of South Pittsburg, Tennessee

for Fiscal year 2013-14) was made by Commissioner Wigfall, seconded by Commissioner Hughes. Voting aye were four, none opposed.

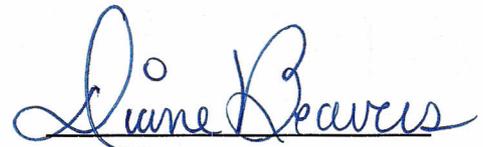
Mayor Dawkins said there is a Speaker Request Form that will be available on-line (city website) and at city hall. This form needs to be completed before the monthly meetings. This would help the Board address these issues, research the issues, and maybe resolve these issues before being brought up at the monthly meetings. The Mayor also said there is a new map hanging in the conference room outlining the four districts. If someone has a problem, they can use map, if necessary, to see who their commissioner is and speak with them regarding their issue. Commissioner Wigfall represents District 1, Commissioner Powers District 2, Commissioner Lancaster District 3, and Commissioner Hughes District 4. Mayor Dawkins stated that the City Hall telephone number is 837-5012. If anyone needs to speak with their commissioner they can call city hall and leave a message for them. Carolyn Millhiser asked if it would be mandatory to complete this form in advance. Dawkins stated that there may be occasions that arise and a citizen may need to address the board without completion of this form, but states that this form is user-friendly and hopes everyone will complete it.

Steve Lamb, Emergency Management Agency Director, presented the new 911 Mass Notification System powered by Everbridge. The City of South Pittsburg is the first city to receive this information. This alert system will notify the public before, during, and after emergency events. Registration is optional and free of charge. You can choose to be contacted with a text message, an email, cell phone, home phone, and/or work phone. In addition to your home address, you can include your work address or the address of another family member where you might spend a lot of time. Mayor Dawkins is the first resident of South Pittsburg to sign up for this service. Louise Powell, 911 Treasurer, encouraged everyone to take advantage of this service. This service was provided through grant monies. Dawkins wants all commissioners to make sure their districts get registered.

Attorney Billy Gouger stated he did research the Kessler issue discussed at last month's city commission meeting. He did find that Ms. Kessler does have a deed to the property. The ordinance states only one dwelling per individual lot regardless of zoning. This particular property is zoned R-2. The zoning ordinance defines a dwelling as building or portion thereof used for residential purposes. The question is if the old house is being used for residential purposes. Kessler said it was not. Gouger did not know if there was electricity, kitchen, or living quarters in this dwelling. He also said that Section 13.09.01 states only one principle building per lot. The old house is not an accessory to the mobile home. The original order from the building inspector stated that the old house had to be demolished. Gouger said that he would

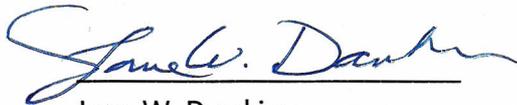
send a registered letter to Kessler. Commissioner Wigfall said that whatever the ordinance states is what needs to be done.

There being no further business and upon **Motion** by Commissioner Wigfall, seconded by Commissioner Hughes, the Mayor adjourned the meeting.

A handwritten signature in blue ink that reads "Diane Beavers". The signature is written in a cursive style with a horizontal line underneath the name.

Diane Beavers  
Recorder

Approved:

A handwritten signature in blue ink that reads "Jane W. Dawkins". The signature is written in a cursive style with a horizontal line underneath the name.

Jane W. Dawkins  
Mayor

**RESOLUTION NO. 940**

**RESOLUTION OF THE BOARD OF MAYOR AND COMMISSIONERS FOR THE CITY OF SOUTH PITTSBURG,  
TENNESSEE TO ADOPT A YOUTH SPORTS CONCUSSION POLICY  
FOR THE CITY OF SOUTH PITTSBURG, TENNESSEE**

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**WHEREAS**, thousands of youth participate in recreation and sports activities every year; and,

**WHEREAS**, each year youth are injured during recreation and sports activities, sometimes resulting in concussions that can have long term affects; and,

**WHEREAS**, in April 2013, the Tennessee Legislature adopted Public Chapter 148 that requires school and community organizations sponsoring youth athletic activities establish guidelines to inform and educate coaches, youth athletes and other adults involved in youth athletics about the nature, risk and symptoms of concussion and head injury; and,

**WHEREAS**, municipalities are required to adopt a policy establishing guidelines in compliance with Public Chapter 148; and,

**WHEREAS**, the Tennessee Department of Health has adopted the Tennessee Youth Sports Concussion Policy;

**NOW THEREFORE BE IT RESOLVED**, by the Board of Mayor and Commissioners of the City of South Pittsburg that the following is hereby approved:

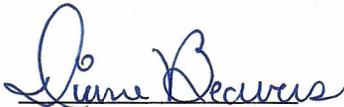
**SECTION 1.** The City of South Pittsburg adopts the Youth Sports Concussion Policy that is attached to this Resolution.

**SECTION 2.** This Resolution takes effect immediately upon its passage, the public welfare requiring it.

Approved this 14<sup>th</sup> day of January, 2014



Mayor Jane W. Dawkins



City Recorder

Diane Beavers

RESOLUTION NO. 941

WHEREAS, the City of South Pittsburg, Tennessee, incorporated by Chapter 63 of the Private Acts of 1917 as amended, of the General Assembly of the State of Tennessee; and

WHEREAS, the interest of South Pittsburg, Tennessee, will be served if the charter of the town is further amended; and now, therefore;

BE IT RESOLVED BY THE BOARD OF MAYOR AND COMMISSIONERS OF THE CITY OF SOUTH PITTSBURG, TENNESSEE, THAT;

The Honorable Senator Janice Bowling and Representative Billy Spivey are hereby requested to introduce the following act to the General Assembly of the State of Tennessee:

AN ACT to amend in part the present charter of the City of South Pittsburg, Tennessee, being Chapter 63 of the Private Acts of 1917, as amended:

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF TENNESSEE:

SECTION 1. The Charter of the City of South Pittsburg being Chapter 63 of the Private Acts of 1917, as amended, is amended by deleting Article II, Section 8 and replacing with the following:

Section 8. Style publication and passage of ordinances. The style of all city ordinances shall be: "Be it ordained by the board of mayor and commissioners of the City of South Pittsburg." Copies of the text of every ordinance shall be made available to the public during every meeting in which the ordinance is subject to a reading.

Each ordinance shall be read and passed on two (2) separate days before the same is operative. Each ordinance shall receive a public hearing prior to its second and final reading.

Adopted January 14, 2014, 2014.

Signed Mayor Jane W. Dawkins  
Mayor Jane W. Dawkins

Attested: Diane Beavers  
City Recorder, Diane Beavers