

**MINUTES OF SPECIAL-CALLED MEETING  
BOARD OF MAYOR AND COMMISSIONERS  
FEBRUARY 6, 2014**

The Board of Mayor and Commissioners held a special-called meeting on Thursday, February 6, 2014 at 12:00 P.M. in the conference room at City Hall. Mayor Jane Dawkins called the meeting to order. Upon a roll call, the following members were present: Commissioner Ronnie Lancaster, Commissioner Jimmy Wigfall, Commissioner Debbie Hughes, and Mayor Dawkins. Absent: Commissioner Jeff Powers.

Attorney Billy Gouger reviewed the two real estate sales agreements/contracts regarding C & D Recycling purchasing the Cement Property from the City of South Pittsburg. There were several changes made. City Administrator Burrows had some questions regarding the survey of this property. Gouger said that the contract stated that the survey would be the responsibility of the buyer. A **Motion** was made by Commissioner Wigfall, seconded by Commissioner Lancaster to approve these contracts and have Burrows present these to C & D Recycling and have them choose which contract they want to proceed with. Voting aye were four, none opposed.

City Administrator Burrows told the Board that Lisa Bradford, Parks & Rec Director, submitted her notice of resignation on Wednesday, February 5<sup>th</sup>, her last day of employment for the city would be the 15<sup>th</sup>, and she would begin working for the South Pittsburg Housing Authority. Burrows said he has spoken with Squeal, Billy King, regarding some of the duties and responsibilities Bradford performed. King will be involved in some of these duties. Commissioner Wigfall questioned if a vacancy announcement had been posted by the SPHA. He also questioned if Bradford would still be involved with the Chester Powell Apartments. Gouger said he was not sure what the policies and procedures were regarding posting vacancies in the SPHA. He thought there were issues the HA had to comply with. Mayor Dawkins stated that some of Bradford's salary is paid by the SPHA. She asked if she was already considered an employee of SPHA. Gouger said only if she received a paycheck directly from them.

Commissioner Lancaster requested a workshop with SPHA executive director, Terry Case, and the Board. A tentative workshop was set for Wednesday, February 12<sup>th</sup>, at Noon at City Hall. Burrows will check to see if Case is available on this date and also the Board requested representation of the SPHA Board. Attorney Gouger stated that this work shop does not have to be advertized because no voting will be taking place. Wigfall also stated that Bradford needed to know her options regarding leaving the city and going to work for the HA. He said that with all that is going on she may not have a job with the HA once everything has been settled.

Burrows said the Mayor and Commissioner Wigfall had asked him to look at Russell McCain's salary. After doing a study of the different positions in the city, Burrows stated that Russell's position was being underpaid approximately \$3,500/year. Burrows said we had some employees over paid and some under paid. Bradford was over paid approximately \$8,000/year.

He said the only measuring stick he has to go by is what others do. He said if this was going to be rectified we need to look at the long range of this.

Mr. Wigfall said Russell hired in thirty (30) years ago and for some reason his pay has never fluctuated like everyone else's pay. He did not know if there was a vote to keep his pay low but questioned how someone could have thirty years and your pay stay the same. Commissioner Lancaster asked how many years McCain has been a supervisor. Wigfall stated he has been a supervisor for over twelve (12) years. Wigfall stated Bradford hired in as a Parks & Rec supervisor, was over paid \$8,000/year, and makes more than a supervisor. He stated that she has a degree, but longevity and dedication should also mean something. Burrows said that he just finished doing job evaluations. He said something is wrong when an entire department is given the same pay scale. Lancaster asked what kind of evaluation McCain had. Burrows said they were on file. He ranked the employee's work and that Russell's was okay. He said everyone has room for improvement. Burrows did the study and said he could find the money if they wanted to raise Russell's salary. Wigfall said that he brought this up to the Board ten (10) or eleven (11) months ago and no action was taken. A **Motion** was made by Commissioner Hughes, seconded by Commissioner Wigfall to increase Russell McCain's salary \$3,500/year. Voting aye were four, none opposed.

Burrows gave the Board a tentative budget calendar. He said he would need the Board to bring their ideas to him. The budget will have to be passed in June.

Commissioner Lancaster stated that we are saving money in the police department by not hiring another officer at this time.

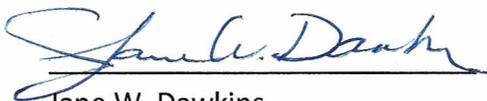
Commissioner Lancaster questioned what they were going to do about Bradford's resignation. Mayor Dawkins said that the Board needed to meet with Terry Case and make sure there are no transparencies. Attorney Gouger said that Bradford needed to be aware of the guidelines and the process in which the SPHA goes through to make sure she would still fill the position. The Board did not accept her resignation at this time.

There being no further business and upon **Motion** made by Commissioner Wigfall, seconded by Commissioner Lancaster, the Mayor adjourned the meeting.



Diane Beavers

Recorder



Jane W. Dawkins

Mayor