

MINUTES OF REGULAR MEETING
BOARD OF MAYOR AND COMMISSIONERS
FEBRUARY 11, 2014

The Board of Mayor and Commissioners held its regular meeting on Tuesday, February 11, 2014, at 6:00 p.m., in the conference room at City Hall. Before calling the meeting to order, Mayor Jane Dawkins asked Russell McCain to give the invocation and Keith Garth to lead the pledge to the flag. Upon roll call, the following members were present: Commissioner Ronnie Lancaster, Commissioner Jimmy Wigfall, Commissioner Jeff Powers, Commissioner Debbie Hughes, and Mayor Jane W. Dawkins. Absent: none.

Mayor Dawkins asked the Board to review the minutes of the January 14, 2014 board meeting. A **Motion** to approve the minutes of the previous meeting was made by Commissioner Powers, seconded by Commissioner Wigfall. Voting aye were five, none opposed. A **Motion** to approve the minutes of the special meeting held on January 24, 2014 was made by Commissioner Wigfall, seconded by Commissioner Hughes. Voting aye were five, none opposed. A **Motion** to approve the minutes of the special meeting held on February 6, 2014 was made by Commissioner Wigfall, seconded by Commissioner Lancaster. Voting aye were five, none opposed.

Hampton Inn, Kimball, Tennessee, completed a City Commission Speaker Request Form, inviting everyone to their grand opening/open house reception on Thursday, February 13, 2014, from 11:00 a.m. to 1:00 p.m.

Mayor Dawkins was concerned with the weather forecast and asked everyone to please use common sense. Russell McCain, Public Works Supervisor, said the street department was prepared and ready with salt for the roads if needed.

Mayor Dawkins said the grand piano donated anonymously to the Princess Theater was appraised at \$12,000. Also, the piano was tuned and a cover and dolly were purchased for the piano.

Commissioner Lancaster asked the City Administrator Sammy Burrows to look into getting an estimate on filling in the sink hole at Loyd Park between the ball field and the swimming pool.

Keith Garth, Marion Natural Gas, stated that the Shaw Project will proceed. The State tested the water and it scored a ninety-nine (99).

Administrator Burrows spoke of the two capital outlay notes the Board approved on September 3rd. He stated that the city is required to complete a CT0253 Form to the Comptroller's Office to report the debt. A copy of this completed form was distributed to the Board. One note was to the First Volunteer Bank for \$135,000 to purchase vehicles and the other for \$15,000 to purchase a lawn mower for the street department. Burrows also distributed the 2012 Debt Management Policy for the city. This policy was passed by a resolution and can be changed. This ensures that the City of South Pittsburg is in compliance with the state regarding our debt. The city can borrow up to eleven (11) million dollars per this debt policy. The city's debt is around 1.3 million dollars which includes the \$802,000 the city has to repay to the Gas and Water Company. Burrows will send this information to the Comptroller's Office on Friday, February 14th.

Commissioner Hughes gave the Board and Attorney Billy Gouger photographs of houses in Richard City that were dilapidated and overcome with household garbage. Gouger stated these houses were in direct violation of the city's ordinances and provisions under the building codes. He suggested certified letters be sent to property owners setting a deadline to clean up and repair or tear down structures. These houses were creating health and safety issues.

Hughes also stated she is concerned with the traffic problems at Richard Hardy School. Bob O'Leary and Eugene Bice also voiced their concerns with the school traffic. Chief Dale Winters has spoken with Beth Webb, principal, trying to solve some of these concerns when parents are picking their children up after school. City Administrator Burrows said he would meet with Webb and try to establish a plan to eliminate these problems.

There were other concerns in this area with dogs roaming around, being destructive by getting in the neighbors' garbage. Also, concerns were voiced regarding a hole on 17th Street that needed to be repaired and also maybe installing a guardrail.

After a public hearing, A **Motion** to pass on third (3rd) and final reading **Ordinance #745** (An Ordinance Amending the Annual Budget and Capital Program and Tax Rate of South Pittsburg, Tennessee for Fiscal Year 2013-2014) was made by Commissioner Hughes, seconded by Commissioner Wigfall. Voting aye were five, none opposed.

A **Motion** to pass **Resolution #942** (A Resolution of the Board of Mayor and Commissioners for the City of South Pittsburg Multi-Hazard Emergency Facility 2014 CDBG Application) was made by Commissioner Wigfall, seconded by Commissioner Lancaster. Voting aye were five, none opposed.

A **Motion** to approve that beer license be issued to Lottery Food Mart (Dharmendra K. Rayka) was made by Commissioner Lancaster, seconded by Commissioner Hughes. Voting aye were five, none opposed.

Mayor Dawkins stated that Pamela Sims and Bill Skyles would continue to serve on the Beer Board. She recommended Kim Mantooth be added to this board. A **Motion** to accept these appointments was made by Commissioner Lancaster, seconded by Commissioner Wigfall. Voting aye were five, none opposed.

City Administrator Burrows told the Board that C & D Recycling had declined the offer to purchase the twenty (20) acres for \$8,000/acre. They brought in a surveyor and said that only seven (7) acres were usable. They made a counter offer of \$4,500/acre. A **Motion** was made by Commissioner Wigfall, seconded by Commissioner Lancaster to reject this counter offer. Voting aye were five, none opposed.

There being no further business and upon **Motion** by Commissioner Wigfall, seconded by Commissioner Lancaster, the Mayor adjourned the meeting.

Respectfully submitted,



Diane Beavers
Recorder

Approved:



Jane W. Dawkins
Mayor

ORDINANCE NO. 745

AN ORDINANCE AMENDING THE ANNUAL BUDGET AND CAPITAL PROGRAM AND TAX RATE OF SOUTH PITTSBURG, TENNESSEE FOR FISCAL YEAR 2013-2014

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires funds first be appropriated before being expended and that no appropriations may exceed available funds;

WHEREAS, *Tennessee Code Annotated* Title 6 Chapter 56 Section 208 allows amendment of the budget ordinance in the same manner as any other ordinance may be amended;

WHEREAS, funds were not appropriated for the payment of all outstanding obligations for the fiscal year (Interest on debt obligation - \$4,100; Building Materials for bridge repair \$4,100);

WHEREAS, funds need to be reclassified within the General Fund to better reflect anticipated spending requirements for the remainder of the fiscal year;

NOW, THEREFORE BE IT ORDAINED by the Board of Mayor and Commissioners of South Pittsburg, Tennessee, that:

SECTION 1: Revenues. The following funds are available for increased appropriation:

SOURCE: 110-36350 Insurance Recoveries AMOUNT: \$8,200.00

SECTION 2: Appropriations. The governing body reclassifies and appropriates the following increases / decreases in Expenditures:

SOURCE: General Fund

ACCOUNT:	AMOUNT:
	<u>Increase</u> <u>(Decrease)</u>
Legislative:	
110-41100-142 Health Insurance	(3,000) (3,000)
Central Staff:	
110-41600-121 Wages	(4,000)
110-41600-141 OASI	(300)
110-41600-142 Health Insurance	4,300
110-41600-253 Accounting and Auditing	4,000
110-41600-260 Repairs and Maintenance	(5,000)
110-41600-280 Travel	200 (800)
City Hall Buildings:	
110-41810-241 Electric	2,700

110-41810-266	Repairs and Maintenance	2,100	
110-41810-320	Operating Supplies	200	5,000
Other General Government:			
110-41990-510	Insurance	6,000	
110-41990-520	Premiums on Surety Bonds	500	
110-41990-721	Industrial Recruitment	600	
110-41990-722	Community Promotions	(3,000)	4,100
Police:			
110-42100-132	Holiday Pay	(4,300)	
110-42100-141	OASI	1,700	
110-42100-142	Health Insurance	2,200	
110-42100-241	Electric	1,400	
110-42100-245	Telephone	(500)	
110-42100-264	Repairs/Maint-Traffic Lights	500	
110-42100-261	Repairs & Maint - Vehicles	(2,500)	
110-42100-320	Operating Supplies	(2,000)	(3,500)
Fire Protection:			
110-42200-141	OASI	(100)	
110-42200-162	Volunteer Firemen	(1,300)	
110-42200-241	Electric	(600)	
110-42200-331	Gas, Oil, Diesel...	(1,000)	(3,000)
Highways and Streets:			
110-43100-122	Overtime	(500)	
110-43100-124	Wages Temporary	8,800	
110-43100-141	OASI	700	
110-43100-142	Health Insurance	1,800	
110-43100-241	Electric	1,000	
110-43100-245	Telephone	100	
110-43100-247	Street Lighting Elect./Maint.	(8,500)	
110-43100-261	Repairs/Maint-Motor Vehic.	(5,000)	
110-43100-320	Operating Supplies	2,800	
110-43100-326	Clothing and Uniforms	500	
110-43100-331	Gas, Oil, Diesel Fuel	5,000	
110-43100-400	Building Materials	4,100	10,800
Animal Shelter:			
110-44140-241	Electric	100	
110-44140-320	Operating Supplies	500	600
Recreation:			
110-44400-142	Health Insurance	300	
110-44400-241	Electric	(3,400)	
110-44400-242	Water	(1,500)	

110-44400-245	Telephone	(2,400)	
110-44400-261	Repairs & Maint-Vehicles	(1,000)	
110-44400-265	Repairs & Maint-Grounds	(1,300)	
110-44400-266	Repairs/Maint.-Buildings	3,500	
110-44400-722	Community Promotions	(2,000)	(7,800)

Recreation -

Princess:

110-44490-241	Electric	(500)	
110-44490-244	Gas	(800)	
110-44490-245	Telephone	600	
110-44490-266	Repairs & Maint - Buildings	1,500	
110-44490-290	Other Contractual Services	(1,800)	
110-44490-320	Operating Supplies	2,700	1,700

Note Payment - Debt Obligation

110-49200-631	Interest	4,100	
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Section 3 : **Submission to the Director of Local Finance.** This amendment will be submitted to the Director of Local Finance as required by state statute to show continued compliance with the requirements of Tennessee Code Annotated Title 9 Chapter 21 Section 403 to maintain a balanced budget.

Jane Dawkins
Mayor

Diane Beavers
City Recorder

Passed 1st Reading 1.14.14
 Passed 2nd Reading 1.24.14
 Passed 3rd Reading 2.11.14

RESOLUTION 942

RESOLUTION OF THE BOARD OF MAYOR AND COMMISSIONERS FOR THE CITY
OF SOUTH PITTSBURG
MUTLI-HAZARD EMERGENCY FACILITY 2014 CDBG APPLICATION

WHEREAS, the City of South Pittsburg has experienced unprecedented weather events in the last 20 years; and

WHEREAS, these weather events have included tornadoes, blizzards, and flooding above the 500 year flood level which has occurred at least once in every ten years; and

WHEREAS, the most recent flash flooding event occurred in 2013 threatening lives, demolishing homes, roads and bridges requiring residents to abandon their homes for safety; and

WHEREAS, the City of South Pittsburg has acquired the old National Guard Armory Building to serve as a multi-hazard emergency facility to provide shelter and services to the residents of the South Pittsburg community during times of natural and man-made disasters; and

WHEREAS, the facility needs electrical, mechanical, plumbing and other renovations in order for it to be suitable for use as an emergency facility; and

WHEREAS, The State of Tennessee Community Development Block Grant program has grant funds up to \$300,000 per local government available to assist with this type of community livability project; and

WHEREAS, Project architects have estimated the total cost of these renovations and improvements at \$276,500.

BE IT THEREFORE RESOLVED that the South Pittsburg Board of Commissioners authorizes the Mayor to submit an application for up to \$251,615 in CDBG funds to renovate the Old Armory Building and commits to provide up to \$24,885 in local matching funds to complete the project.

BE IT FURTHER RESOLVED that the Mayor is authorized to enter into any agreements necessary for the successful award of the grant and to enter into a project administration agreement with the Southeast Tennessee Development District, subject to its approval by the State.

Passed 2-11 2014


City Recorder
Diane Beavers


Jane W. Dawkins, Mayor