

CITY OF SOUTH PITTSBURG, TENNESSEE

MUNICIPAL GOVERNMENT

JOB DESCRIPTION: Crew Leader 1

FLSA STATUS: Non-Exempt

CLASSIFICATION: Streets

REPORTS TO: Infrastructure Crew Leader 2
Public Works Supervisor

SUMMARY:

This employee maintains and keeps up the right of ways, property of the City and roads. They are under the direct supervision of the Street Supervisor and Infrastructure Crew Leader 2. Duties also include support services for other departments and employees. Instructions are somewhat general, though occasionally, the employee may need to consider different course of action, or deviate from standard operating procedures to get the job done.

DISTINGUISHING FEATURES:

The employee will use a variety of hand tools, shovels, rakes, weed eaters, chain saws and other small tools. The employee will be required to drive tractors, pickup truck, one-ton truck, mower, and roller. Work is characterized by the necessity for considerable physical exertion, by close daily contact with unpleasant materials and for working out of doors under occasionally adverse weather conditions. Work involves heavy lifting and exposures to fumes, chemicals and other noxious odors, machinery with moving parts and noise.

ESSENTIAL FUNCTIONS OF THE JOB

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(The following duties ARE NOT intended to serve as a comprehensive list of all duties performed by all employees, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.)

Performs routine and repetitive work as part of a crew in the street department;

Chips and collects brush; Trims trees on right of way;

Changes signal lights and light bulbs; Operates hydraulic tools;

Performs repairs of road and snow removal;

Performs general roadway and right of way maintenance;

Performs general mowing; Maintains drainage ditches;

Routinely lifts 75 pounds; and
Performs routine equipment maintenance
Performs other duties as assigned.

ADDITIONAL EXAMPLES OF WORK PERFORMED

Regularly cleans and maintains facility, vehicles and machinery.

REQUIRED KNOWLEDGE AND ABILITIES

Knowledge of the use of common hand tools and tape measure;
Ability to obtain knowledge of occupational hazard and safety precautions;
Ability to obtain knowledge of work zone safety procedures;
Ability to lift, move and carry heavy objects and to work under variable weather conditions;
Ability to carry out instructions;
Ability to read and write;
Ability to learn new task; and
Ability to establish and maintain an effective working relationship with the public and other employees.

PHYSICAL REQUIREMENTS:

While performing the duties of this job, the employee occasionally works in outside weather conditions. The employee occasionally works near moving mechanical parts and is occasionally exposed to wet and/or humid conditions and vibration. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock. The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 100 pounds.

QUALIFICATIONS

Some experience in heavy manual labor;
Must have a valid TN CDL License appropriate for the position; and
Must have a good work and attendance record.

Employees has 6 months from date of employment to obtain CDL certification

I acknowledge that I have read the foregoing and understand its content.

Signature

Date